From	
То	
The Branch Manager,	
Respected Sir	
Sub: To register my new Mobil	le number - regarding.
I am having SB account at you	ır branch in Account No:
My old mobile number is	. My new mobile Number
is Kindly remo	ve my old mobile number and
register my new mobile number in n	ıy account details.
Than	ık you.
Date –	
Place –	Yours Truly,